

CLIENT INTAKE FORM FOR I-130

- Please answer all questions completely and truthfully and tick the appropriate boxes.
- Fields with asterisk (*) are mandatorily required to be filled-in. However, all fields are necessary for high chances of approval.
- If a required field is not applicable, please write N/A or NA.
- The information collected will be used to prepare the applicable petition/application, will be kept entirely confidential and will not be disclosed to anyone without the client's consent.

PART 1: INFORMATION ABOUT YOU/ PETITIONER

1.1 Personal / Basic details

1.1.1 Family (Last) name: _____

1.1.2 First name: _____

1.1.3 Middle name: _____

1.1.4 AKA: any other names you have used in the past (if applicable, provide maiden name, and surnames of and/all prior spouses): _____

1.1.5 Gender – a. Male b. Female (Please check any one option)

1.2 Identification

1.2.1 Alien Registration Number (If any): _____

1.2.2 USCIS Online Account Number (If any): _____

1.2.3 Social Security Number: _____

1.2.4 * **Petitioner:** (Please check any one option)

a. U.S. citizen

b. Lawful Permanent Resident

Note on qualifying relatives:

U.S. Citizen can petition for the following 'Qualifying Relatives'	LPR can petition for the following 'Qualifying Relatives'
<ol style="list-style-type: none">1. Spouse;2. Unmarried children under 21 years of age;3. Unmarried sons or daughters 21 years of age or older;4. Married sons or daughters of any age;5. Brothers or sisters (petitioner must be 21 years of age or older); and6. Mother or father (petitioner must be 21 years of age or older).	<ol style="list-style-type: none">1. Spouse;2. Unmarried child under 21 years of age; and3. Unmarried son or daughter 21 years of age or older.

1.2.5 If Lawful Permanent Resident:

- a. Date of admission as a Lawful Permanent Resident: ____/____/____
- b. Place of admission as a Lawful Permanent Resident (city and state): _____

- c. How did you become a Lawful Permanent Resident? _____
- d. Class of admission: _____

1.2.6 If U.S. Citizen:

- a. * How did you receive your citizenship (by birth, through naturalization or parents): _____
- b. Your naturalization/ citizenship certificate number: _____
- c. Place issued: _____
- d. Date issued: _____

1.3 Biographical Information

1.3.1 Month/ Day/ Year of birth: ____/____/____

1.3.2 City, State & Country of birth: _____

1.3.3 Race & ethnicity: _____

1.3.4 Height: _____

1.3.5 Weight: _____

1.3.6 Eye & hair color: _____

1.4 Addresses for the past 5 years (Most recent first):

1.4.1 a. Street no. and name: _____

b. Apt. Ste. Flr. : _____

c. City: _____ d. State: _____

e. Country: _____ f. Zip/ Postal code: _____

g. Date you moved in: ____/____/____

1.4.2 a. Street no. and name: _____

b. Apt. Ste. Flr. : _____

c. City: _____ d. State: _____

e. Country: _____ f. Zip/ Postal code: _____

g. Date you moved in: ____/____/____

1.4.3 a. Street no. and name: _____

b. Apt. Ste. Flr. : _____

c. City: _____ d. State: _____

e. Country: _____ f. Zip/ Postal code: _____

g. Date you moved in: ____/____/____

1.4.4 Mailing address: (Please check any one option)

a. 1.4.1

b. 1.4.2

c. 1.4.3

d. Other (If other, then provide the following):

(i). Street no. and name: _____

(ii). Apt. Ste. Flr. : _____

(iii). City: _____ (iv). State: _____

(v). Country: _____ (vi). Zip/ Postal code: _____

1.5 Marriage

- 1.5.1 *Status: a. Single b. Married c. Widowed
d. Divorced e. Separated f. Annulled

(Please check any one option)

1.5.2 Number of marriages: _____

1.5.3 Date of current marriage (If married): _____

Place of current marriage (City, State, and Country) (If married):

a. Street no. and name: _____

b. Apt. Ste. Flr. : _____

c. City: _____ d. State: _____

e. Country: _____ f. Zip/ Postal code: _____

1.5.4 Previous spouses:

a. Name: _____

b. Date ended: _____

a. Name: _____

b. Date ended: _____

a. Name: _____

b. Date ended: _____

1.6 Permanent address (Outside the United States, i.e., Parents, Family):

a. Street no. and name: _____

b. Apt. Ste. Flr. : _____

c. City: _____ d. State: _____

e. Country: _____ f. Zip/ Postal code: _____

1.7 Parents

- 1.7.1 Father's full name: _____
- a. Father's date of birth: _____
 - b. Place of Birth (City and Country): _____
 - c. Current residence: _____
 - d. Living or deceased? If deceased, please give date: ____/____/____

- 1.7.2 Mother's maiden/ Full name: _____
- a. Mother's date of birth: _____
 - b. Birth place (City and Country): _____
 - c. Current residence: _____
 - d. Living or deceased? If deceased, please give date: ____/____/____

1.8 Have you ever petitioned for anyone before?

- 1.8.1 If so, whom? _____
- 1.8.2 When? _____
- 1.8.3 What was the result? _____

1.9 List the jobs you have held for the past five years:

- 1.9.1 Current: _____
- a. Employer's name: _____
 - b. Full address of employer: _____
 - c. Your occupation/ position: _____
 - d. Dates you were employed: (From – To) month and year: ____/____/____

- 1.9.2 Past:
- a. Employer's name: _____
 - b. Full address: _____
 - c. Your occupation/position: _____
 - d. Dates you were employed: (From – To) month and year: ____/____/____

- 1.9.3 Past:
- a. Employer's name: _____
 - b. Full address: _____

c. Your occupation/ position: _____

d. Dates you were employed: (From – To) month and year: ____/____/____

1.9.4 Past:

a. Employer's name: _____

b. Full address: _____

c. Your occupation/ Position: _____

d. Dates you were employed: (From – To) month and year: ____/____/____

Part II. Information about the Beneficiary (Foreign national relative of the Petitioner)

2.1 * Relationship of Beneficiary with the Petitioner: Please mention the appropriate option

(Please check any one option)

2.1.1 Spouse

2.1.2 Child of Petitioner Mother

2.1.3 Child of Petitioner Father

2.1.4 Out of Wedlock Child of Petitioner Father

2.1.5 Sibling of Petitioner

a. Do Petitioner and Beneficiary have a common father but different mothers?

(i) Yes (ii) No

2.1.6 Mother of Petitioner

2.1.7 Father of Petitioner

a. Is Petitioner's Mother previously married and then divorced?

(i) Yes (ii) No

b. Is Petitioner's Mother previously married but ex-spouse died?

(i) Yes (ii) No

2.1.8 Step-Parent of Petitioner

2.1.9 Step-Child of Petitioner

2.1.10 Adoptive parent of Petitioner

a. Is the adopted Petitioner, an older sibling? (i) Yes (ii) No

2.1.11 Adopted child of Petitioner

a. Is the adopted child, an older sibling? (i) Yes (ii) No

2.2 Personal / Basic details of the beneficiary

2.2.1 Family (Last) name: _____

2.2.2 First name: _____

2.2.3 Middle name: _____

2.2.4 AKA: Any other names you have used in the past (if applicable, provide maiden name, and surnames of and/all prior spouses): _____

2.3 If Beneficiary is a spouse, provide addresses for the past 5 years (Most recent first) Else only provide present address: _____

a. Street no. and name: _____

b. Apt. Ste. Flr. : _____

c. City: _____ d. State: _____

e. Country: _____ f. Zip/ Postal code: _____

g. Date you moved in: ____/____/____

a. Street no. and name: _____

b. Apt. Ste. Flr. : _____

c. City: _____ d. State: _____

e. Country: _____ f. Zip/ Postal code: _____

g. Date you moved in: ____/____/____

a. Street no. and name: _____

b. Apt. Ste. Flr. : _____

c. City: _____ d. State: _____

e. Country: _____ f. Zip/ Postal code: _____

g. Date you moved in: ____/____/____

a. Street no. and name: _____

b. Apt. Ste. Flr. : _____

c. City: _____ d. State: _____

e. Country: _____ f. Zip/ Postal code: _____

g. Date you moved in: ____/____/____

a. Street no. and name: _____

b. Apt. Ste. Flr. : _____

c. City: _____ d. State: _____

e. Country: _____ f. Zip/ Postal code: _____

g. Date you moved in: ____/____/____

2.4 Daytime phone number, if any: _____

2.5 Mobile phone number, if any: _____

2.6 Email, if any: _____

2.7 Date of birth (MM/DD/YYYY): ____/____/____

2.8 City of birth: _____

2.9 State/ Province of birth: _____

2.10 Country of birth: _____

2.11 Gender: a. Male b. Female (Please check any one option)

2.12 Alien Registration Number (If Any): _____

2.13 USCIS Online Account Number (If Any): _____

2.14 U.S. Social Security Number, If Any: _____

2.15 Marriage

- 2.15.1 *Status: a. Single b. Married c. Widowed
d. Divorced e. Separated f. Annulled

(Please check any one option)

2.15.2 Number of marriages: _____

2.15.3 Date of current marriage (If married): _____

2.15.4 Place of current marriage (City, State, Country) (if married): _____

2.15.5 Name of current spouse, if any (Full name): _____

2.15.6 Previous spouses:

a. Name: _____

b. Date ended: _____

a. Name: _____

b. Date ended: _____

a. Name: _____

b. Date ended: _____

2.16 Has the beneficiary been in immigration/deportation proceedings?

- a. Yes b. No (Please check any one option)

If yes, please provide city of immigration court and date of last appearance in immigration court (month/year): _____

2.17 Derivative beneficiaries for whom separate petition is not required:

2.17.1 If Petitioner is a U.S. citizen and (i) beneficiary is unmarried son or daughter 21 years of age or older, or (ii) beneficiary is married son or daughter of any age; or (iii) beneficiary is a brother or sister of petitioner who is 21 years of age or older, then the spouse and unmarried children under 21 years of age can be considered as derivative beneficiaries.

2.17.2 If Petitioner is a lawful permanent resident and (i) beneficiary is a spouse of petitioner, or (ii) beneficiary is unmarried son or daughter 21 years of age or older, or (iii) beneficiary is unmarried son or daughter under 21 years of age, then the unmarried children under 21 years of age can be considered as derivative

beneficiaries.

2.17.3 Details of derivative beneficiaries:

a. Family name _____ b. First name _____
c. Middle name _____ d. Relationship _____
e. Date of birth: _____ f. Country of birth _____

a. Family name _____ b. First name _____
c. Middle name _____ d. Relationship _____
e. Date of birth: _____ f. Country of birth _____

a. Family name _____ b. First name _____
c. Middle name _____ d. Relationship _____
e. Date of birth: _____ f. Country of birth _____

a. Family name _____ b. First name _____
c. Middle name _____ d. Relationship _____
e. Date of birth: _____ f. Country of birth _____

a. Family name _____ b. First name _____
c. Middle name _____ d. Relationship _____
e. Date of birth: _____ f. Country of birth _____

2.18 Entry information:

a. Passport # : _____
b. Issued by (Country): _____
c. Expiration date: _____
d. Passport number: _____
e. I-94 number (if applicable): _____

2.19 Date of last entry into the United States: _____

2.20 Date authorized stay expired or will expire: _____

2.21 Place of last entry into the United States: _____

2.22 Status at time of entry: _____

2.23 Were you inspected by an Immigration Officer? a. Yes b. No (Please check any one option)

2.24 During your stay in the United States, have you ever been out of legal immigration status? _____

2.25 have you overstayed your period of lawful admission or otherwise failed to maintain lawful status"? Yes/No

a. If yes, type: _____

b. When _____ c. Where _____

2.26 If the alphabet of your native language does not use roman letters, please clearly print your name and foreign address in your native alphabet below:

c. Surname: _____

d. Any middle names: _____

e. First name: _____

f. Street number and name: _____

g. City: _____

h. State/ Province/ Region: _____

i. Country: _____

j. Postal code: _____

2.27 If Beneficiary is a spouse, provide last 5 years employment details otherwise only provide current employment details:

2.27.1 Current:

a. Employer's name: _____

b. Full address: _____

c. Your occupation/ position: _____

d. Dates you were employed: (From – To) Month and Year: ____/____/____

2.27.2 Past:

- a. Employer's name: _____
- b. Full address: _____
- c. Your occupation/ position: _____
- d. Dates you were employed: (From – To) Month and Year: ____/____/____

2.27.3 Past:

- a. a. Employer's name:

- b. Full address: _____
- c. Your occupation/ position: _____
- d. Dates you were employed: (From – To) Month and Year: ____/____/____

2.27.4 Past:

- a. Employer's name: _____
- b. Full address: _____
- c. Your occupation/ position: _____
- d. Dates you were employed: (From – To) Month and Year: ____/____/____

2.28 If Beneficiary is a spouse provide details of parents as under:

- a. Father's full name: _____
- b. Father's date of birth: ____/____/____
- c. Birth place (City and Country): _____
- d. Current residence (City and Country): _____

- a. Mother's maiden/ Full name: _____
- b. Mother's date of birth: ____/____/____
- c. Birth place (City and Country): _____
- d. Current residence (City and Country): _____

2.29 If Beneficiary is spouse, provide last address where you lived together if different from your current address:

a. Street no. and name: _____

b. Apt. Ste. Flr. : _____

c. City: _____ d. State: _____

e. Country: _____ f. Zip/ Postal code: _____

g. Date you moved in: ____/____/____